



Tockwith Junior Football Club Access Fund Policy

Tockwith Junior Football Club (TJFC) have recently received requests for financial support in respect to access to training. TJFC can, but is not obliged to provide a small sum of money each season to help families who may be in financial difficulty. The aim of this fund is to help the most vulnerable with their sporting education.

The aim of this policy is to set out fair, equitable and objective criteria for approving such applications.

Equality

The policy will be applied to all players equitably.

Limitations

Requests for financial assistance are limited to:

- The player being under the age of 18
- The player being registered at the time of incurring benefits and payment
- a social or pastoral need
- a maximum of 50% of the cost being met, unless specifically approved by TJFC committee
- A maximum of two players per registered team

Restrictions

The following restrictions apply:

- all other avenues for funding must have been explored and exhausted
- parents or carers are not to be in debt to TJFC

All awards of financial support are valid for the football season of approval only, a new application will need to be submitted each season.

Applications to the fund

Parents/Carers should apply directly to TJFC for the funding using the application in annex A. Applicants will be individually assessed by TJFC committee and before payments can be made documentary evidence will be required to support their application.

All applications and any supporting documentation will be held securely and treated in the strictest confidence. If/as required any financial information relating to this claim will only be made accessible to the committee.



Tockwith Juniors Football Club Application for Access Fund

Annex A

Part A- Personal details

Player name	
Team name	
Parent/carer name	
Address	
Home telephone number	
Mobile telephone number	
Email address	

Part B – Financial circumstances

Your household income is an important factor when assessing whether you are eligible for any support from TJFC Access Fund. One mechanism for consideration is proof of eligibility for Free School meals.

Please attach proof of receipt of Free School meals to this application form			
	Tick as appropriate		Tick as appropriate
Player is in receipt of Free School meals		Player is NOT in receipt of Free School meals	
If the player does not receive Free School meals, then you will need to apply to the Local Authority first. Further information about Free School meals can be obtained at: https://www.northyorks.gov.uk/free-school-meals			
If the player is NOT in receipt of Free School meals please provide as much relevant information as possible to support your application examples of circumstances that will be taken into consideration are: <ul style="list-style-type: none">• income support• income based job seekers allowance• child tax credit (with no working tax credit)• Universal credit• an annual income of no more than £16,190• pension credit guaranteed• employment and support allowance• support under part VI of immigration and asylum act 1999			
Please provide copies of relevant documentation to support your application			



Part C – declaration

I understand the maximum amount to be awarded is 50% of the cost of the activity, unless specifically approved by the committee and that any award from this fund will only be made for a maximum period of 1 football season.
 I understand that any award will be subject to my son/daughter regularly attends all training apart from authorised absences.
 I confirm that all of the information provided on this application is accurate and up to date and no information has been withheld that would be relevant to my request for financial assistance.
 I agreed to immediately notify TJFC if my financial circumstances change.

Parent/carer signature..... Date.....

Part D – submission

Please return your completed form and evidence marked “**private and confidential**” for the attention of TJFC committee, to lisa1970@btconnect.com or alternatively in a sealed envelope to 86 Prince Rupert Drive, Tockwith, YO26 7QS.

TJFC aim to provide a response in writing within four weeks of submitting your application.

To be completed by TJFC Committee ONLY

Committee members present	
Name	Signature

Date of consideration of application	
Decision regarding the application	
Reason for the decision being made	